

## **Complaint & Appeal Form**

(To be filled by the employee or client and submitted to qhse@gccelab.com)

Name of Complainant/Appellant	
Email Address	
Telephone Number	
Company's Name	
Position Title	
To Whom Did You Send Your Complain and/or Appeal?	
Description of Complaint and/or Appeal (Clearly describe, including applicable dates and location)	
Attach a Copy of Any Documentation Supporting (Evidence) Your Complaint & Appeal	
What Remedial Actions Are You Seeking?	
I certify that the information included on this form is true and accurate to the best of my knowledge.  I hereby agree to participate in the Complaint/Appeal deliberation process, as deemed necessary.	
Complainant/Appellant Signature	
QHSE Representative Signature	
Date of Filing	