

Whistleblowing Policy

What to report?

GCC LAB employees, contractors, vendors, subcontractors and anyone else with whom we do business, should report to the Chief Internal Auditor any situation that raises questions or suggests possible violation of any law or regulation applicable to our operations.

Types of issues that should be reported:

Forgery: The process of creating, altering or imitating documents such as reports or certificates, with the intent to deceive.

Conflicts of interest: Any financial interest, business or professional activity, employment, or obligation or participation in an outside entity, that might interfere with an GCC LAB employee's ability to objectively perform professional duties and responsibilities or impair his/her independence and objectivity.

Bribery, kickbacks and improper gratuities designed to influence business decisions or political processes: Payments of money or other items of value, in-kind goods or services, gifts, bribes, extensions of credit or other benefits from customers, employees, suppliers, vendors, competitors, directors, officers, auditors, government employees, government officials or agencies, or other parties.

Misuse of resources: The improper, unauthorized, or unlicensed use of property or resources by an GCC LAB employee — for non-business reasons or purposes — including improper timekeeping or use of systems.

False representation: Statements or actions that encourage or result in untimely or false representation, or intentional misrepresentation, or the concealment or destruction of information with the intent to deceive or mislead.

Embezzlement: The fraudulent appropriation of funds or property.

Falsified QA/QC Reports: False complaints about product or service quality or effectiveness, or allegations of product tampering; violation of policies and practices for manufacturing controls; or allegations of noncompliance with product standards or service delivery.

Theft: The unauthorized removal or taking of supplies, equipment, furniture, fixtures, products, cash, merchandise, or other tangible property.

Contact Us

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